

PROJECT CONTROLS MANAGER

JACOBS CONSULTANCY, an internationally recognized aviation consulting firm based in Burlingame, California with over 60 years of service to aviation management, is seeking a highly motivated individual to monitor the financial health of our projects, provide unbiased and timely information to management, and ensure intelligent and disciplined planning and management of project resources throughout the life cycle of our projects. The successful candidate will have superior problem solving and communication skills with a proven ability to develop and implement best project control practices. JACOBS CONSULTANCY looks for outstanding candidates with strong credentials and a passion for client service, who enjoy working as part of a team on cutting-edge projects for U.S. and international clients. For more information on JACOBS CONSULTANCY, please visit our website at <http://www.jacobs-consultancy.com/>.

Duties and Responsibilities

- Lead project control activities;
- Manage and maintain integrity and certainty of reporting;
- Ensure that project reporting and accounting are coordinated to keep invoicing smooth;
- Identify potential problems and trends and offer solutions;
- Keep Project Managers informed with relevant project information ;
- Ensure appropriate project tools are in use and applied systems operate effectively;
- Provide support to Project Managers and JC Management team by providing regular management information reports regarding projects financial performance, forecasts of future performance, and account receivable status;
- Provide regular summary reports highlighting essential performance measurements and periodic special reports as requested

Requirements

- BS degree and 5+ years experience in project controls management.
- Strong working knowledge of project control tools
- Proactive approach to detection of negative performance trends
- Excellent analytic and communication skills

JACOBS CONSULTANCY offers a highly competitive compensation and benefits package and the opportunity to work side by side with recognized industry leading professionals, all looking to create a firm without limits to creativity and professional growth. JACOBS CONSULTANCY is an equal opportunity employer—all qualified candidates are encouraged to apply. EOE/MFHV